



## **CIP-PSTF Programming Committee**

### **TERMS OF REFERENCE**

#### Mandate

The Programming Committee is responsible for overseeing the scholarship and bursary program, including reviewing and developing recommendations to the Board when amendments to the program are required. As such, this work may include, but is not limited to:

- a) Reviewing feedback received from juries and applicants;
- b) Conducting needs assessments and criteria reviews
- c) Developing policies and procedures related to the scholarship and bursary program, including jury management

#### Composition

The Programming Committee will consist of a minimum of three members of the Board.

At the discretion of the Board, up to three additional volunteers (members-at-large) may join the Programming Committee. These individuals may be a member of CIP-PSTF, the Canadian Institute of Planners, or member of the general public. Volunteer (members-at-large) appointments, unless otherwise stated, shall be two years, which may be renewed for a further two years, contingent upon satisfactory completion of a first term.